

Engineering / Technical Internship Cover Letter

Your Name
Address
City, State Zip Code
Phone Number
Cell Phone Number
Email

Date

Name
Title
Company
Address
City, State Zip Code

Dear Mr. /Ms. LastName:

I am sending my enclosed CV in response to the engineering internship position that was advertised on your website. As a first –class graduate of engineering from the University of Lagos, my interest in civil engineering, and my skill in project support, I believe that I would benefit this organization in my capacity.

My hands on experience, and my increasing knowledge in engineering practices has prepared me for this role. With my foundation in the basics of engineering practices from my degree in engineering, and my Master’s degree in civil engineering which also included urban and regional planning, I am sure that I will be a great asset to this company.

Aside my educational background in civil engineering, I have been able to get hands on experience working closely with my relative who runs a civil engineering company. Working with him, I was able to practice most of the things that I was taught in class like:

- Performing in-depth research
- Designing engineering project plans
- Design engineering strategies
- Assisting workmen on-site

With my previous experience, enthusiasm, and dedication to achieve success, I believe that I can contribute positively to the success of the company. Considering the name that this company has built over the years, I know that this company will be a great a place for me to build my career.

I look forward to a scheduled time where we can talk about my qualification with regards to the vacancy.

Thank you for your consideration.

Signature

(Name)