

Finance/Audit and Accounting Internship Cover Letter

Your Name
Address
City, State Zip Code
Phone Number
Cell Phone Number
Email

Date

Name
Title
Company
Address
City, State Zip Code

Dear Mr. /Ms. LastName:

It is with great enthusiasm that I am applying for ABC Bank summer internship program that was advertised on the company's website.

I am currently in my third year at the University of Benin, City where I major in Banking and Finance. With a CGPA of 4.23 and my experience with finance, I know that I will be a good fit for this position.

During my last holiday, I completed a 3-months internship with XYZ Bank where I was understudying the Account manager. I am currently the financial secretary for my department.

My experiences has provided me with a good knowledge of the banking industry and has also enhanced my interest in pursuing a financial career. Working as a finance intern with ABC Company has sharpened my finance abilities and has helped me improve my office software skills. I have been able to use office soft wares like; MS Word, Excel, and PowerPoint that will help me perform well in my job.

One of the reasons why I want to be a part of ABC Bank is because of its reputation as **"Bank of the Year '2019"**. I know that this bank large clientele, large capital market, and a well-established summer internship program would provide me with a great experience to complement my studies at the University of Benin.

I believe that I can contribute to the success of this company with my experience and abilities. I also believe that I would succeed in the firm's motivated environment.

Thank you for your consideration, I look forward to hearing from you soon.

Signature

(name)