

Law/Legal Internship Cover Letter

Your Name
Address
City, State Zip Code
Phone Number
Cell Phone Number
Email

Date

Name
Title
Company
Address
City, State Zip Code

Dear Mr. /Ms. LastName:

As a law graduate and an intern at the prestigious Federal High Court, Abuja, it is with great enthusiasm that I am writing to apply for the internship vacancy at ABC Law Chambers. My education in law, hands-on experience in law, and skills has prepared me for this legal internship position.

During my internship at ABC Chambers, I was able to build-on my law education by gaining practical experience in the legal field. As an intern at ABC Company, I assisted in the following:

- Assisted in conducting legal research
- Assisted in preparing case files
- Assisted in preparing synopsis

Aside my knowledge and growth in the legal field, I have also had the opportunity to lead a number of students as the Students' Union President. Functioning as the Students' Union president has helped me build and develop my leadership ability.

With my strong foundation in the fundamentals of law, my experience, my leadership ability, and my resourcefulness has prepared me to excel in this field and also to develop my skill set within this company.

As much as I hope grow and develop my career in this company, I also look forward to contributing to the overall success of this company.

I look forward to a scheduled time to discuss this position. Thank you for your consideration.

Signature

(Name)